

## Lansing Township Police Department Internship Program

We are proud to join efforts with area universities and colleges to offer the opportunity of internship experiences. Our non-paid internships offer students an opportunity to observe and work in all divisions of our Department. The objective of this program is to provide a meaningful learning and work experience and to provide an opportunity to assess the police progression first hand. Typical experiences may include: Juvenile Investigations, Adult Investigations, Crime Scene Unit activities, Traffic Enforcement, Patrol and Communications.

It is hard to predict specific experiences that interns receive. Internships are typically composed of 70% observation and 30% actual work. Observation experiences for interns have included a wide variety of police work from autopsies to major crime scenes. It is our intention to provide a comprehensive learning experience. However, we can not guarantee the exact experiences you will receive due to the nature of police activities and the unpredictability of criminal activity.

An internship with the Lansing Township Police Department will be a very rich and rewarding experience. We hope to provide students with an opportunity to be actual participants and observes in the day to day operations of a law enforcement agency. Interns will have the opportunity to compare and contrast academic teachings to real-life situations.

If you are interested in participating in our college student internship program, please complete the internship application.

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MINIMUM REQUIREMENTS FOR LANSING TOWNSHIP POLICE INTERNSHIP  
APPLICANTS

1. Must be a high school graduate and currently attending college.
2. Shall possess a valid driver's license.
3. Shall be in good standing with the university.
4. Shall be at least 18 years old.
5. Shall be drug-free and have no convictions for driving under the influence of alcohol or drugs.
6. Shall not have a conviction for operating a vehicle while intoxicated (OWI), or operating a vehicle with a blood alcohol content in excess of the legal limit as set by state law.
7. Shall have no felony convictions.
8. The Chief will make the decision on certain misdemeanors.
9. Shall not have received nothing other than an honorable discharge from the military, or other discharge with honorable conditions.
10. Must receive college credits for the internship.
11. Must pass a background investigation prior to starting.

If you meet these minimum standards and wish to apply, please fill out the Intern Application **COMPLETELY AND TRUTHFULLY** and return.

**INCOMPLETE INTERN APPLICATIONS WILL NOT BE CONSIDERED.**

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**LANSING TOWNSHIP POLICE INTERN APPLICATION**

**The following information will be used for identification purposes only and may be used in conducting a limited intern background investigation.**

**(Please Print Legibly)**

NAME \_\_\_\_\_

SOCIAL SECURITY NUMBER \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_

HOME PHONE # \_\_\_\_\_ CELL PHONE# \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

DRIVERS LICENSE NUMBER \_\_\_\_\_ STATE \_\_\_\_\_ EXP. DATE \_\_\_\_\_

UNIVERSITY ATTENDING \_\_\_\_\_

LEVEL \_\_\_\_\_ CREDIT HOURS \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

INTERN COORDINATOR \_\_\_\_\_ PHONE# \_\_\_\_\_

MAJOR(S) OF STUDY \_\_\_\_\_

MINOR \_\_\_\_\_

INTERNSHIP REQUESTED DATES \_\_\_\_\_

ANTICIPATED GRADUATION DATE \_\_\_\_\_

DO YOU HAVE A HIGH SCHOOL DIPLOMA OR G.E.D.? \_\_\_\_\_

HIGH SCHOOL \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_

PREVIOUS WORK EXPERIENCE \_\_\_\_\_

INTERNSHIP REQUESTED DATES \_\_\_\_\_

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(AS A JUVENILE OR AN ADULT)

Have you ever been CONVICTED of a FELONY? \_\_\_\_\_ YES \_\_\_\_\_ NO

Have you ever been ARRESTED of a FELONY? \_\_\_\_\_ YES \_\_\_\_\_ NO

If YES, explain: \_\_\_\_\_  
\_\_\_\_\_

Have you ever been CONVICTED of a MISDEMEANOR? \_\_\_\_\_ YES \_\_\_\_\_ NO

Have you ever been ARRESTED of a MISDEMEANOR? \_\_\_\_\_ YES \_\_\_\_\_ NO

If YES, explain: \_\_\_\_\_  
\_\_\_\_\_

Have you ever been CONVICTED of a DOMESTIC ASSAULT? \_\_\_\_\_ YES \_\_\_\_\_ NO

Have you ever been ARRESTED of a DOMESTIC ASSAULT? \_\_\_\_\_ YES \_\_\_\_\_ NO

If YES, explain: \_\_\_\_\_  
\_\_\_\_\_

Have you ever received a TRAFFIC TICKET? (Include Parking) \_\_\_\_\_ YES \_\_\_\_\_ NO

If YES, explain: \_\_\_\_\_  
\_\_\_\_\_

Has your Drivers License ever been Suspended/Revoked? \_\_\_\_\_ YES \_\_\_\_\_ NO

If YES, explain: \_\_\_\_\_  
\_\_\_\_\_

Have you ever committed or assisted another person in the crime if MURDER, KIDNAPPING, RAPE, ROBBERY, BURGLARY AND/OR ARSON? \_\_\_\_\_ YES \_\_\_\_\_ NO

If YES, explain: \_\_\_\_\_  
\_\_\_\_\_

Have you ever stolen anything? \_\_\_\_\_ Last 3 years? \_\_\_\_\_ Last 5-10 Years? \_\_\_\_\_

More than 10 years ago? \_\_\_\_\_

If YES, explain: \_\_\_\_\_  
\_\_\_\_\_

Have you ever purchased or sold anything you knew or suspected was stolen? \_\_\_\_\_ YES \_\_\_\_\_ NO

If YES, explain: \_\_\_\_\_  
\_\_\_\_\_

Have you ever possessed, purchased, sold or distributed any illegal drugs? \_\_\_\_\_ YES \_\_\_\_\_ NO

If YES, explain: \_\_\_\_\_  
\_\_\_\_\_

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Have you ever used an illegal drug? \_\_\_\_\_YES \_\_\_\_\_NO

If YES, explain (include all drugs used and last time used): \_\_\_\_\_  
\_\_\_\_\_

Have you ever been arrested for an alcohol-related violation? (I.E., public intoxication, operating while intoxicated; illegal possession or consumption of alcohol) \_\_\_\_\_YES \_\_\_\_\_NO

If YES, explain: \_\_\_\_\_  
\_\_\_\_\_

Have you ever been dismissed or asked to resign from a position of employment? \_\_YES\_\_NO

If YES, explain: \_\_\_\_\_  
\_\_\_\_\_

I HAVE ANSWERED ALL THE ABOVE QUESTIONS FULLY AND TRUTHFULLY. I UNDERSTAND THAT ANY MISREPRESENTATION OR OMISSION OF REQUESTED INFORMATION COULD ELIMNATE ME FROM CONSIDERATION AS AN INTERN WITH THE LANSING TOWNSHIP POLICE DEPARTMENT. IF ANY OF THE INORMATION CHANGES, I UNDERSTAND THAT I AM RESPONSIBLE FOR PROMPTLY UPDATING THAT INFORMATION IN WRITING.

I AUTHORIZE THE LANSING TOWNSHIP POLICE DEPARTMENT TO CONDUCT A PRE-APPLICATION BACKGROUND INVESTIGATION.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

PLEASE REMIT TO:

Lansing Township Police Department  
Attn: Internship Coordinator  
3209 W Michigan Ave  
Lansing, MI 48917

Lansing Township Police Department Internship Program

**AUTHORIZATION TO RELEASE INFORMATION**

I, \_\_\_\_\_, authorize you to furnish the Lansing Township Police Department with any and all information that you have concerning me, including but not limited to: employment records and performance evaluation, personal habits, reputation, and financial status.

Your reply will be used to assist the Lansing Township Police Department in determining my qualifications and fitness to perform the duties of the position I am seeking with their department.

I hereby release you, your organization, your agents, and others from any liability or damage which may result from furnishing the information requested.

\_\_\_\_\_  
APPLICANT'S NAME

\_\_\_\_\_  
DATE

\*\*\*\*\*

State of \_\_\_\_\_

County of \_\_\_\_\_

Subscribed and sworn to before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

My commission expires: \_\_\_\_\_  
Date

Lansing Township Police Department Internship Program

WAIVER OF LIABILITY AND COVENANT NOT TO SUE

I have asked to be allowed to accompany Lansing Township Police Officers in the course of their duties and to ride in a vehicle being operated by the Lansing Township Police Department.

I hereby agree, both on my own behalf and on behalf of my heirs and assigns, that the Township of Lansing, its employees, agents, and sureties will not be liable, in any way, for any loss, injury, or other damage to me or to my property which may occur as a result of or in the course of my accompaniment o Lansing Township Police Officers in the course of their duties or my present in a Lansing Township Police vehicle due to any cause including negligent acts or failure to act by a member of the Lansing Township Police Department or any other person. I also agree on my own behalf and on behalf of my heirs and assigns that I will not sue the Township of Lansing or any of its employees, agents or sureties for any such loss, injury, or damage to me or my property arising from my presence in a Lansing Township Police vehicle and with Lansing Township Police Officers during the course of their duties.

I understand that the work of the Lansing Township Police Department may, at times, be dangerous and that by accompanying Lansing Township Police Officers as a "ride-along" program guest, I may be exposing myself and my property to significant danger, injury, damage, or other loss. I also understand that I am being allowed to accompany Lansing Township Police Officers in the course of their duties and ride in a Lansing Township Police vehicle strictly as a guest and observer and that I am not to be involved in their duties in any way at any time unless specifically requested by them. I agree to defend and indemnify the Township of Lansing and its officers and employees jointly and severally against any and all suits or claims for damages or losses which may be caused by my actions or activities while accompanying Lansing Township Police Officers in the course of their duties and while riding in a Lansing Township Police vehicle as a guest in the "ride-along" program.

I HAVE FULLY READ AND UNDERSTAND THE CONTENTS OF THIS WAIVER OF LIABILITY AND COVENANT NOT TO SUE AND UNDERSTAND THAT BY PLACING MY SIGNATURE BELOW I AM AGREEING TO ITS TERMS.

WITNESSES:

\_\_\_\_\_  
Signature of "ride-along" guest

\_\_\_\_\_  
Signature of parent or legal guardian of "ride-along" guest if under 18 years of age

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
Signature of parent or legal guardian of "ride-along" guest if under 18 years of age

\_\_\_\_\_  
Date

IF THE "RIDE-ALONG" GUEST IS UNDER EIGHTEEN (18) YEARS OF AGE, THIS WAIVER OF LIABILITY AND COVENANT NOT TO SUE MUST BE SIGNED BY THE "RIDE-ALONG" GUEST'S PARENT OR LEGAL GUARDIAN.