

JOB POSTING
TOWNSHIP PLANNER, CHARTER TOWNSHIP OF LANSING, MICHIGAN

The Charter Township of Lansing is a unique community of 5 non-contiguous areas totaling 5.25 square miles, surrounding the capitol city of Michigan. The Township has a population of 8126, and is the home of Eastwood Towne Center, the most popular life-style center in the Metropolitan Lansing area.

Lansing Township has an opening for a Planner. The Township Planner is a journey level position in the professional planner series. This position reports directly to the Township Clerk/Zoning Administrator and is expected to perform assigned tasks with increasing independence and self-direction.

The primary responsibilities of the Township Planner are: promoting economic development throughout the Township; assisting higher level staff with research, data collection, project review, report and grant writing and public presentations; advising elected and appointed officials on economic development and planning related public policy issues.

Complete job description and application can be found at www.lansingtownship.org . Applications, accompanied by a resume should be submitted to clerkaten@lansingtownship.org by October 17, 2018.

Requirements include:

Bachelor Degree in Planning or related field. AICP preferred. Experience in Soil and Sedimentation Control Measures, Commercial Real Estate, Use of GIS, Brownfield Redevelopment Authorities. Must have and be able to maintain a valid driver's license. (A current copy of driving record will be required at time of interview). This position requires a criminal background check.

Physical Demands and Work Environment:

The physical demands and work environment characteristics described here are representative of those an employee encounters while performing the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job the employee is regularly required to talk, hear and view documentation. The employee frequently is required to stand, walk, drive, use hands to type, write, and reach with hands and arms, and climb stairs. The employee must occasionally lift or move items of moderate weights (50 lbs).

While performing the duties of this job, the employee regularly works in a business office setting, but also conducts field inspections in varying conditions, including walking up to 2 miles in uneven natural terrain or construction sites.

AN EQUAL OPPORTUNITY EMPLOYER