



**PERMIT APPLICATION
for PART 91 SOIL EROSION and
SEDIMENTATION CONTROL**

OFFICE USE ONLY
Permit # S E S C -
Date Issued:
Expiration Date:
Renewed:

1. APPLICANT (Please check if applicant is the landowner or designated agent below*)			
Name: <input type="radio"/> Landowner		<input type="radio"/> Designated Agent	
Address:			
City:	State:	Zip Code:	Telephone: ()

2. LOCATION					
Section:	Town:	Range:	Township:	City/Village:	County:
Subdivision:	Lot Number:	Property Tax ID Number:	Street Address:		

3. PROPOSED EARTH CHANGES		Project Type: <input type="radio"/> Residential		<input type="radio"/> Multi-family		<input type="radio"/> Commercial	
		<input type="radio"/> Industrial		<input type="radio"/> Land Balancing			
Describe the Project:					Size of Earth Change: (in acres or SF)		
Name of and distance to nearest Lake, Stream or Drain:				Project Start Date:		Project Completion Date:	

4. SOIL EROSION AND SEDIMENTATION CONTROL PLAN (Refer to Rule 323.1703)			
		Estimated Cost of Erosion and Sedimentation Control:	
NOTE: 2 sets of SESC plans must be included with application.		Plan Preparer's Name:	Telephone: ()

5. PARTIES RESPONSIBLE FOR EARTH CHANGE					
Name of Landowner (if not provided in Box No. 1 above)			Address:		
City:	State:	Zip Code:	Telephone: ()		
Name of "On-Site" Individual Responsible for Earth Change:			Company Name:		
Address:	City:	State:	Zip Code:	Telephone: ()	

6. PERFORMANCE DEPOSIT (If required by the Permitting Agency)										
Amount Required \$		<input type="radio"/> Cash		<input type="radio"/> Certified Check		<input type="radio"/> Irrevocable Letter of Credit		<input type="radio"/> Surety Bond		
Name of Surety Company:										
Address:			City:		State:		Zip Code:		Telephone: ()	
I (we) affirm that the above information is accurate and that I (we) will conduct the above described earth change in accordance with Part 91, Soil Erosion and Sedimentation Control, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended, applicable local ordinances, and the documents accompanying this application.										
Landowners Signature:					Print Name:			Date:		
Designated Agent's Signature*					Print Name:			Date:		

*Designated agent must have a written statement from landowner authorizing him/her to secure a permit in the landowner's name.

PROJECT NAME: _____

PROJECT ADDRESS: _____



**SESC PERMIT APPLICATION
CHECKLIST
for COMMERCIAL / NON-RESIDENTIAL**

The following is required to be submitted with the completed application:

A Timeline demonstrating the sequence by week of construction & earth change activities including:

- _____ 1) All temporary Soil Erosion & Sedimentation Control Measures
- _____ 2) Excavation
- _____ 3) Backfill
- _____ 4) Grading
- _____ 5) Installation of *permanent* Soil Erosion and Sedimentation Control Measures
- _____ 6) Removal of *temporary* Soil Erosion and Sedimentation Control Measures

A Site Plan which includes the following:

- _____ 1) Legal description of the property
- _____ 2) Location map with north arrow & distance to open drain/lake/stream/pond/detention or retention pond/wetland
- _____ 3) Topographical map, contours or grade shots which accurately show the existing & proposed drainage patterns
- _____ 4) Location of any lakes, streams, wetlands, drains, etc.
- _____ 5) Location of house, garage, road, driveway, swales, lakes, streams, wetlands, ponds, ditches, and catch basins
- _____ 6) Location of the stone access drive using 1" - 3" stone into the project site (minimum 12' x 50' or to building envelope)
- _____ 7) Floodplain information (when applicable)
- _____ 8) Graphic location indicating the limits of earth disturbance
- _____ 9) Locations and descriptions of temporary/permanent Soil Erosion and Sedimentation Control Measures
- _____ 10) Maintenance program proposal for Soil Erosion and Sedimentation Controls including designation of person responsible for maintenance.
- _____ 11) All items must be drawn to scale (No larger than 1" = 100')
- _____ 12) Soil types (using Unified Soil Classification System or Natural Resources Conservation Service soil classification system)
- _____ 13) Location and description of proposed dewatering facilities
- _____ 14) A boundary line survey of the site on which the work is to be performed
- _____ 15) A vicinity sketch indicating the site location and the adjacent properties within 500ft of the site boundaries (*No greater than 1"=200'*)



Charter Township of Lansing
Planning & Development
3209 W. Michigan Ave.
Lansing, MI 48917

**LETTER OF AUTHORIZATION FOR
PART 91 SESC PERMIT**

Soil Erosion Permit Number: _____, located at
(insert address) _____

authorizes (Print Authorized Agent's Name) _____

to secure a Soil Erosion and Sedimentation Permit for the earth change on said property on,
(insert date) _____.

Landowners Name: _____

Company Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Numbers: Home: (____) _____ Fax: (____) _____

Mobile: (____) _____ E-mail: _____

(Landowner's Signature)

(Landowner's Printed Name)

Authorized Agent's Name: _____

Company Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Numbers: Work: (____) _____ Fax: (____) _____

Mobile: (____) _____ E-mail: _____

(Authorized Agent's Signature)

(Authorized Agent's Printed Name)



Charter Township of Lansing
Planning & Development
3209 W. Michigan Ave.
Lansing, MI 48917

**AFFIDAVIT FOR PART 91
PERMIT WAIVER**

Permit Number: SESC _____ - _____ Parcel Number: 33-21-01- _____ - _____ - _____

Site Address: _____

I, (print name) _____, hereby swear and affirm that the earth change associated with the project as named above and as proposed on my property located above disturbs less than 225 square feet and no sediment will leave my property or impact any lake or stream.

ENFORCEMENT ACKNOWLEDGEMENT:

- A. FAILURE TO COMPLY WITH MICHIGAN'S SOIL EROSION AND SEDIMENTATION CONTROL PART 91 OF PUBLIC ACT 451 OF 1994, AS AMENDED ("PART 91") IS A CIVIL INFRACTION AND MAY RESULT IN ONE OR MORE OF THE FOLLOWING ACTIONS TAKEN BY THIS OFFICE: (1) A FINE UP TO \$2,500; (2) INSTALLATION OF SOIL EROSION AND SEDIMENTATION CONTROLS BY THE MUNICIPAL ENFORCING AGENCY WITH ALL COSTS RELATED TO THE ADMINISTRATION, LEGAL COSTS, PERMIT OR RENEWAL FEES AND IMPLEMENTATION OF CONTROLS TO BE ASSESSED AGAINST THE PERMIT HOLDER AND/OR LANDOWNER WHICH MAY BECOME A LIEN ON THE PROPERTY IF NOT PAID; (3) A TEMPORARY RESTRAINING ORDER WILL BE FILED IN COURT TO RESTRAIN ANY AND ALL FURTHER CONSTRUCTION AT THE PROPERTY SITE, AND TO RECOVER DAMAGES TO THE NATURAL RESOURCES OF THE STATE; AND (4) AND ANY OTHER LEGAL ACTION NECESSARY TO ENSURE COMPLIANCE WITH MICHIGAN LAW.
- B. A PERSON WHO KNOWINGLY VIOLATES PART 91 OR KNOWINGLY MAKES A FALSE STATEMENT IN AN APPLICATION FOR A PERMITOR IN A SOIL AND SEDIMENTATION CONTROL PLAN MAY BE ORDERED TO PAY A FINE OF UP TO \$10,000 FOR EACH DAY OF VIOLATION.
- C. A PERSON WHO KNOWINGLY VIOLATES PART 91 AFTER 5 DAYS AFTER THE MAILED OF THE NOTICE OF VIOLATION IS RESPONSIBLE FOR A PAYMENT OF A CIVIL FINE OF NOT LESS THAN \$2,500.00 OR MORE THAN \$25,000.00 FOR EACH DAY OF VIOLATION. MCL 324.9121(1); 9121(2); AND 9121(3).
- D. BY SUBMITTING THIS AFFADAVIT FOR A WAIVER FROM A SOIL EROSION AND SEDIMENTATION PERMIT, THE LANDOWNER HEREBY CONSENTS TO THE FOLLOWING: (1) THE AUTHORITY OF THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY, OR THE MUNICIPAL ENFORCING AGENCY TO ENTER UPON THE PROPERTY AT ALL REASONABLE TIMES FOR THE PURPOSE OF INSPECTING AND INVESTIGATING CONDITIONS OR PRACTICES THAT MAY BE IN VIOLATION OF PART 91; (2) INSTALLATION OF SOIL EROSION AND SEDIMENTATION CONTROLS BY MUNICIPAL ENFORCING AGENCY WITH ALL COSTS RELATED TO THE ADMINISTRATION, LEGAL COSTS, PERMIT OR RENEWAL FEES AND IMPLEMENTATION OF CONTROLS TO BE ASSESSED AGAINST THE PERMIT HOLDER AND/OR LANDOWNER WHICH MAY BECOME A LIEN ON THE PROPERTY.

ENFORCEMENT ACKNOWLEDGEMENT (cont.)

I HEREBY ACKNOWLEDGE THAT I HAVE READ, UNDERSTAND, AND ACCEPT THE ENFORCEMENT ACKNOWLEDGEMENT. ALSO, I UNDERSTAND THAT I AM STILL REQUIRED TO INSTALL AND MAINTAIN SOIL EROSION AND SEDIMENTATION CONTROLS PER STANDARD SOIL EROSION DETAILS AS PER PART 91, OF ACT 451, AS AMENDED.

PROPERTY OWNER'S INITIALS OR DESIGNATED AGENTS INITIALS: _____

(Owner's / Designated Agent's Signature)

(Date)

Brad Beck
Department of Planning & Development

(Date)